



Republic of the Philippines
NATIONAL POLICE COMMISSION
PHILIPPINE NATIONAL POLICE
PHILIPPINE NATIONAL POLICE ACADEMY
BIDS AND AWARDS COMMITTEE
Camp General Mariano N Castañeda, Silang, Cavite



REQUEST FOR QUOTATION No. PNPA-PNPTR-2024-39

The **PNPA Bids and Awards Committee** intends to procure **Procurement of Forensic Science Apparatus, Laboratory Chemicals and Supplies** at the Philippine National Police Academy in accordance with Section 53.9 (Small Value Procurement) of 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184 Sixth Edition. The Approved Budget for the Contract (ABC) is **Three Hundred Eighty Thousand Five Hundred Eighty-Seven Pesos and Fifty Centavos (PhP380,587.50)**. The period for the performance of the obligations shall not go beyond the validity of the appropriations for this Project.

Please quote your **best offer** for the project described herein, **subject to the Terms and Conditions** provided on the last page of this Request for Quotation (RFQ). Submit your quotation duly signed by your Authorized Representative **not later than February 28, 2024 (Wednesday) at 9:00 AM** at the Philippine National Police Academy, Bids and Awards Committee, Camp BGen Mariano N Castaneda, Silang, Cavite. Quotations may also be submitted through email at the address indicated.

A copy of your Certificate of Phil-GEPS Registration (Platinum Membership) is also required to be submitted along with your signed quotation/proposal in accordance with Section 8.5.2 of the IRR of RA 9184.

The **Omnibus Sworn Statement (GPPB-prescribed forms)**, and **Income/Business Tax Return** will also be required to be submitted *prior to award*.

The posting of Performance Security and Warranty Security for suppliers/distributors/contractors declared with the Lowest Calculated and Responsive Quotation shall be required.

For any clarification, you may contact us at telephone no. **0995-358-0805** or email address: **pnpabacsec2021@gmail.com**.


EUGEN JONATHAN A CABAL
CHAIRMAN, PNPA BAC

Date FEB 21 2024

Name of Company:	
Address:	
TIN:	
PhilGEPS Registration Number:	

INSTRUCTIONS

1. Accomplish this RFQ correctly, accurately and correctly.
2. Do not alter the contents of this form in any way.
3. All technical specifications are mandatory.
4. Failure to comply with any of the mandatory requirements will disqualify your entire submitted quotation.

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation for the item/s as follows:

<u>TECHNICAL SPECIFICATIONS</u>					
<ol style="list-style-type: none"> 1. Please quote your best offer for the item/s below. Please do not leave any blank items. Indicate "0" if the item being offered is for free. 2. Bidders must state "Comply" or any equivalent term in the column "Bidder's" Statement of Compliance against each of the individual parameters of each Specification 					
Procurement of Other Supplies & Material Expenses					
Item	Description	Total Qty	Bidder's Statement of Compliance	Unit Cost (Vat Inclusive)	Total Cost (Vat Inclusive)
<u>Non-Consumable Items</u>					
1	Canon EOS 1500D DSLR Camera	2 units			
2	Laboratory Refrigerator (2door 8cuf.ft.)	1 unit			
3	Ultraviolet Lamp, Portable type	20 pcs			
4	Glass/Inking Slabs, non-skid, 4"x10"	24 pcs			
5	Fingerprint Rubber Roller, "3"	24 pcs			
6	Bullet Puller, Straight	12 pcs			
7	Bullet Marker	12 pcs			
8	Digital Caliper (Eagle Tech)	20 pcs			
9	Check-up fee for calibration of Microscope	21 units			
10	Fingerprint Card Holder	24 pcs			
11	Electric Stove (1 burner) 220 volts	5 units			
12	Bullet Puller, Curved	6 pcs			
13	Polyethylene drum (Empty)	4 pcs			
14	Laboratory Gown	10 pcs			

15	Casserole, medium size	6 pcs			
16	Cover slips	1 box			
	Consumable Items				
1	Paraffin Wax	20 kgs			
2	Fingerprint Camel Brush, Flat 4 " approx. overall length	12 pcs			
3	Casting Powder (Plaster of Paris)	10 kg			
4	DPA Reagent	120 ml			
5	Gloves	20 boxes			
6	Fingerprint Ink, 2oz	5 tubes			
7	Fingerprint Card	100 pcs			
8	Sprayer	20 pcs			
9	Shellac/varnish	30 bottles			
10	Pentel Pen Pilot (assorted color)	48 pcs			
11	Hair Spray Net	24 pcs			
12	Fingerprint Lifting tape	5 rolls			
13	Paper towel	20 pcs			
14	Surgical Masks	20 boxes			
15	Absorbent Cotton	2 kgs			
16	Scissors	24 pcs			
17	Plastic Basin (Medium size)	6 pcs			
18	Fingerprint Powder (black)	2 bottles			
19	Plastic Pail (Medium size)	6 pcs			
20	Fingerprint Powder (Gray)	2 bottles			
21	Paper bag (assorted sizes)	1000pcs			
22	Bond Paper	4 pcs			
23	Max stapler heavy duty	4 pcs			
24	Self-sealing transparent plastic bags (assorted sizes)	1000 pcs			
25	Hydrogen peroxide	500 ml			
26	Carbon paper	50 pcs			
27	Onion skin bond paper	250 pcs			
28	Distilled Water	1 liter			
29	Acetone	500 ml			

**The above-quoted prices are inclusive of all costs and applicable taxes.*

Annex "A" - SCHEDULE OF REQUIREMENTS

The delivery schedule expressed as weeks/months stipulates hereafter the work duration.

Item	Description	Total Quantity	Delivery
I	Procurement of Forensic Science Apparatus, Laboratory Chemicals and Supplies	1	Within 7 days upon receipt of NTP

Signature over Printed Name

Position/Designation

Office Telephone No./Mobile No.

Email Address/e

<u>FINANCIAL OFFER</u>	
Approved Budget for the Contract	Your Total Offered Quotation
Three Hundred Eighty Thousand Five Hundred Eighty-Seven Pesos and Fifty Centavos	In Words
PhP380,587.50	In Figures

Payment Details	Payment shall be made promptly, but in no case later than sixty (60) days, through Landbank's LDDAP-ADA/Bank Transfer facility after submission of billing statement/invoice and upon fulfillment of other obligations as stipulated in the contract as well as upon inspection and acceptance of the goods by the end user.
Banking Institution	
Account Number	
Account Name	
Branch	

Signature over Printed Name

Position/Designation

Office Telephone No./Mobile No.

Email Address/es

TERMS AND CONDITIONS:

1. Bidders shall provide the correct and accurate information required on this form.
2. Price quotation/s must be valid for a period of *ninety (90) calendar days* from the date of submission of quotation.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties, and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of a contract shall be made to the Lowest Calculated and Responsive Quotation (for goods and infrastructure) or, the Highest Rated Offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any alterations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
8. The Procuring Entity shall have the right to inspect and/or test the goods to confirm their conformity to the technical specifications.
9. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the Procuring Entity shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
10. Payment shall be processed after delivery and upon the submission of the required supporting documents, in accordance with existing government accounting rules and regulations.
11. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The Procuring Entity shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Signature over Printed Name

Position/Designation

Office Telephone No./Mobile No.

Email Address/es