



Republic of the Philippines
NATIONAL POLICE COMMISSION
**PHILIPPINE NATIONAL POLICE
PHILIPPINE NATIONAL POLICE ACADEMY
BIDS AND AWARDS COMMITTEE**
Camp General Mariano N Castañeda, Silang, Cavite



REQUEST FOR QUOTATION No. PNPA-3-026-103-2023

The **PNPA Bids and Awards Committee** intends to procure **Other Supplies & Material Expenses (Jun)** at the Philippine National Police Academy in accordance with Section 53.9 (Small Value Procurement) of 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184 Sixth Edition. The Approved Budget for the Contract (ABC) is **Four Hundred Twenty-Six Thousand Six Hundred Eighty Pesos (Php426,680.00)**. The period for the performance of the obligations shall not go beyond the validity of the appropriations for this Project.

Please quote your **best offer** for the project described herein, **subject to the Terms and Conditions** provided on the last page of this Request for Quotation (RFQ). Submit your quotation duly signed by your Authorized Representative **not later than April 27, 2023 (Thursday) at 9:00 AM** at the Philippine National Police Academy, Bids and Awards Committee, Camp BGen Mariano N Castaneda, Silang, Cavite. Quotations may also be submitted through email at the address indicated.

A copy of your Certificate of Phil-GEPS Registration (Platinum Membership) is also required to be submitted along with your signed quotation/proposal in accordance with Section 8.5.2 of the IRR of RA 9184.

The **Omnibus Sworn Statement (GPPB-prescribed forms)**, and **Income/Business Tax Return** will also be required to be submitted *prior to award*.

The posting of Performance Security and Warranty Security for suppliers/distributors/contractors declared with the Lowest Calculated and Responsive Quotation shall be required.

For any clarification, you may contact us at telephone no. **0995-358-0805** or email address: **pnpabacsec2021@gmail.com**.

PBGEN CHRISTOPHER C BIRUNG
CHAIRMAN, PNPA BAC

Date _____

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Name of Company:	
Address:	
TIN:	
PhilGEPS Registration Number:	

INSTRUCTIONS

1. Accomplish this RFQ correctly, accurately and correctly.
2. Do not alter the contents of this form in any way.
3. All technical specifications are mandatory.
4. Failure to comply with any of the mandatory requirements will disqualify your entire submitted quotation.

Sir/Madam:

After having carefully read and accepted the terms and conditions in the Request for Quotation, hereunder is our quotation for the item/s as follows:

<u>TECHNICAL SPECIFICATIONS</u>					
<ol style="list-style-type: none"> 1. Please quote your best offer for the item/s below. Please do not leave any blank items. Indicate "0" if the item being offered is for free. 2. Bidders must state "Comply" or any equivalent term in the column "Bidder's" Statement of Compliance against each of the individual parameters of each Specification 					
Procurement of Other Supplies & Material Expenses					
Item	Description	Total Qty	Bidder's Statement of Compliance	Unit Cost (Vat Inclusive)	Total Cost (Vat Inclusive)
1	DETERGENT BAR	10			
2	AEROSOL AIRFRESHENER (Cool Air) 320ml (275g) 12can/box	20			
3	AEROSOL AIRFRESHENER (Lavander) 320ml (275g) 12can	10			
4	AEROSOL AIRFRESHENER (Lemon) 320ml (275g) 12can/box	10			
5	AEROSOL AIRFRESHENER (Orange) 320ml (275g) 12can/box	5			
6	ALCOHOL ISOPROPHYL 250 ml per bottle 12 btl/box	10			
7	ALCOHOL, ethyl, 500ML, 24btl/box	10			
8	ALCOHOL, ethyl, 68%-72%, scented 3.785 ltrs/gal 4gal/box	10			
9	ALL IN ONE DEGREASER, water based 1 liter 12 btis/box	10			
10	DISHWASHING PASTE, calamansi 190 gms 10pcs/box	10			
11	DISHWASHING PASTE, lemon 192 gms 10pcs/box	10			
12	DISINFECTANT SPRAY floral mist,aerosol type 170g/can 12cans/box	5			
13	DISINFECTANT SPRAY, lavender, aerosol type 170g/can 12 cans/box	10			
14		10			

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15	DISINFECTANT SPRAY, lemon mist, aerosol type 170g/can 12 cans/box	10		
16	DISINFECTANT SPRAY, sampaguita mist, aerosol type 170g/can 12 cans/box	10		
17	DISPOSABLE GLOVES 100pcs/box (large)	15		
18	DISPOSABLE GLOVES 100pcs/box (medium)	15		
19	DISPOSABLE GLOVES 100pcs/box (small)	20		
20	LIQUID BLEACH 100 ml 12btl/box	20		
21	LIQUID SOSA 500ml 24btl/box	21		
22	FACIAL TISSUE PAPER 160 Pulls/box (Scented)	5		
23	FACIAL TISSUE PAPER 160 Pulls/box (Unscented)	16		
24	FACIAL TISSUE PAPER 210 Pulls/box (Scented)	14		
25	FACIAL TISSUE PAPER 210 Pulls/box (Unscented)	5		
26	FLOOR SHINE CLEANER 6 btls/box	8		
27	FURNITURE POLISH FOR METAL 10 oz 12can/box	10		
28	FURNITURE POLISH FOR WOOD 10 oz 12can/box	10		
29	GLASS CLEANER 500 ml 12btl/box	10		
30	HAND SANITIZER 250ml, 12's/box	9		
31	HAND SANITIZER 450ml, 12's/box	8		
32	ANTI-BACTERIAL FRAGRANCE CLEANER 250ml	8		
33	CAR SHAMPOO 2 liters/btl	12		
34	GERMICIDE CLEANER 828ml per bottle	10		
35	AIRCON CLEANER 331ml per can	2		
36	CAR FRESHENER, Coronado Cherry, 42g	20		
37	CAR FRESHENER, New Port New Car, 42g	20		
38	CAR FRESHENER, Organge Blossom, 42g	20		
39	CAR FRESHENER, Smoke Away, 42g	20		
40	CAR WAX 300g/can	20		
	CLEAR GLOSS LACQUER 1 gallon			

**The above-quoted prices are inclusive of all costs and applicable taxes.*

Annex "A" - SCHEDULE OF REQUIREMENTS			
The delivery schedule expressed as weeks/months stipulates hereafter the work duration.			
Item	Description	Total Quantity	Delivery
I	Procurement of Other Supplies & Material Expenses	1	Within 7 days upon receipt of NTP

Signature over Printed Name

Position/Designation

Office Telephone No./Mobile No.

Email Address/es

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<u>FINANCIAL OFFER</u>	
Approved Budget for the Contract	Your Total Offered Quotation
Four Hundred Twenty-Six Thousand Six Hundred Eighty Pesos	In Words
Php426,680.00	In Figures

Payment Details	Payment shall be made promptly, but in no case later than sixty (60) days, through Landbank's LDDAP-ADA/Bank Transfer facility after submission of billing statement/invoice and upon fulfillment of other obligations as stipulated in the contract as well as upon inspection and acceptance of the goods by the end user.
Banking Institution	
Account Number	
Account Name	
Branch	

Signature over Printed Name

Position/Designation

Office Telephone No./Mobile No.

Email Address/es

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TERMS AND CONDITIONS:

1. Bidders shall provide the correct and accurate information required on this form.
2. Price quotation/s must be valid for a period of *ninety (90) calendar days* from the date of submission of quotation.
3. Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties, and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of a contract shall be made to the Lowest Calculated and Responsive Quotation (for goods and infrastructure) or, the Highest Rated Offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any alterations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
8. The Procuring Entity shall have the right to inspect and/or test the goods to confirm their conformity to the technical specifications.
9. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the Procuring Entity shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
10. Payment shall be processed after delivery and upon the submission of the required supporting documents, in accordance with existing government accounting rules and regulations.
11. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The Procuring Entity shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

Signature over Printed Name

Position/Designation

Office Telephone No./Mobile No.

Email Address/es

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